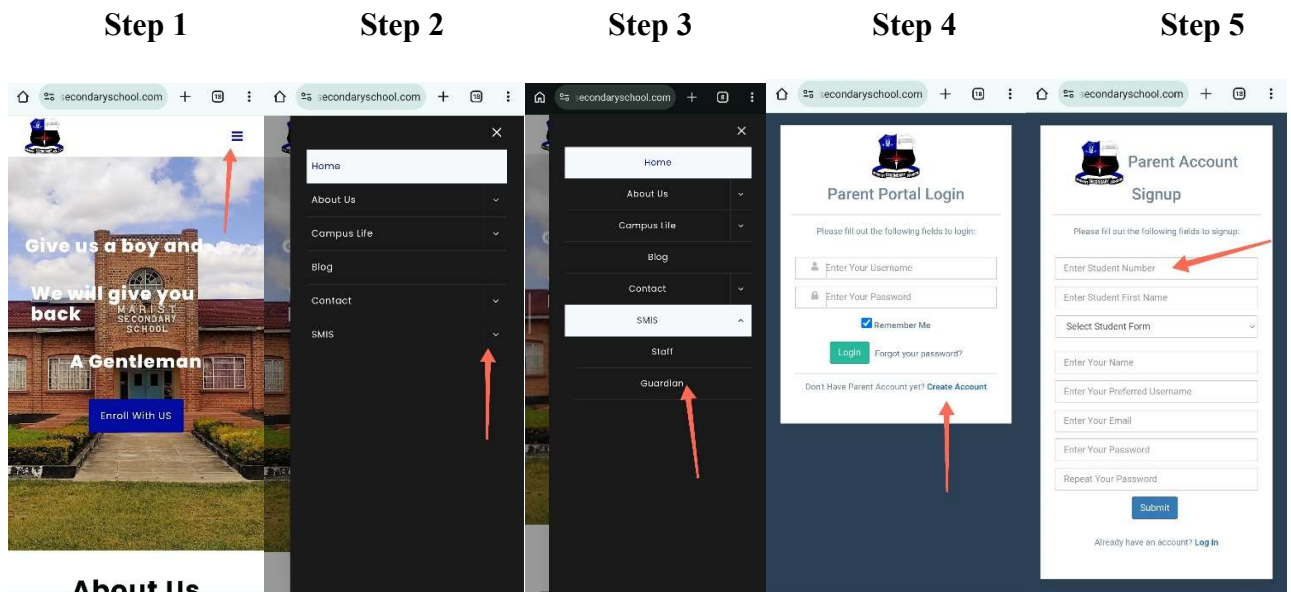




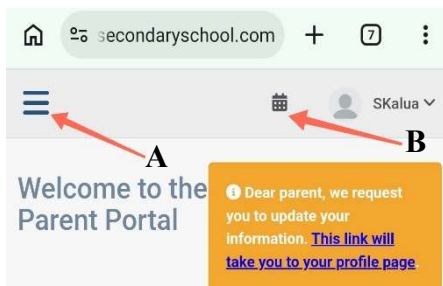
MARIST SECONDARY SCHOOL

HOW TO CREATE A USER ACCOUNT IN THE STUDENT MANAGEMENT INFORMATION SYSTEM (SMIS).

- Use the unique ID for your ward given on the list below.
- Click on the following link [Parent Portal Signup](#) (This will take you to Step 4)
 - Or Go to the school website www.maristsecondaryschool.com (This will take you to step 1)
 - Hover (**do not click**) on the SMIS Tab if you are using a computer or click on the down-arrow on a smart phone or tab and select Guardian Portal.

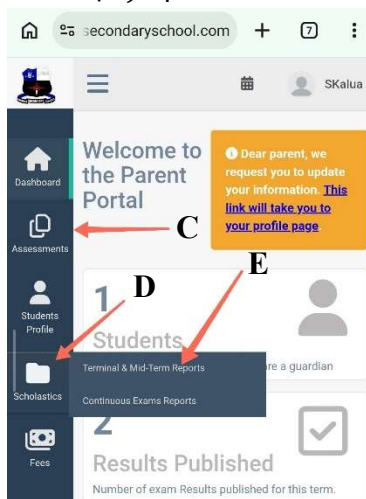


- Click on create account,
- Fill in **the given student ID** and student **first name only**
- Select the student's current Form i.e. Form 1
- Fill in the other required details (**you have to create your own desired profile name and password**)
- Click on submit; you will automatically login (Save your login details in your browser)
- You can access assessment results from the top left **side menu** (≡) option **Assessments**
- You can access the school report from the **side menu** (≡) option **Scholastics >> Terminal Reports**



A – Side Menu

B – School Term



C – Assessments

D – Scholastics

E – Termly Report

SMIS SUPPORT

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